

MINUTES OF MEETING

25th July 2023

On 24th July 2023 IFERP Board Members had gathered to Plan and Discuss about the upcoming “**3rd International Conference on Technology Innovative Educational and Multidisciplinary skills in the 21st century research (ICTEMR_2023)**”. Board Members of IFERP has concluded the following after the discussion.

The conclusion are as follows.

1. If the Institut Pendidikan Indonesia (IPI) is submitting and registering 35+ research Abstracts for the ICTEMR conference, then the IFERP will be Managing the Hotel Expenses
2. Keynote Speakers Accommodation Expense will be Managed by the Institut Pendidikan Indonesia (IPI).
3. Expenses made for the Conference live streaming and technical support team will be Taken care by the IFERP.
4. Designing and Development of Conference Kit and Deliverable will be fully taken care by the IFERP.
5. Printing cost of the Conference Kit and Deliverable Will be managed by both the Parties (IFERP and Institut Pendidikan Indonesia (IPI).
6. IFERP Board of Members decided to conduct ICTMER Conference in Aston **Priority Simatupang Hotel & Conference Center, Jakarta.**
7. As requested by Institut Pendidikan Indonesia (IPI), If the Conference is happening on 13th August 2023. Following dates will be fixed.
 - a) On 12th August 2023 (Day 1) Conference will be conducted as a fully virtual mode for Virtual participants (Online)
 - b) On 13th August 2023 (Day 2) Conference will be conducted as the physical Conference (Hybrid - Onsite).



(+91) 44 - 4958 9038



info@iferp.in
www.iferp.in



Rais Tower, 2054/B, 2nd Floor, 'L' West Block, 2nd Ave, Anna Nagar, Chennai, Tamil Nadu 600040, India

Conference Kit and Deliverable Consist Of and includes of the following.

Design Preparation includes.

1. Gathering all the registered abstract and designing the proceeding book with unique ISBN Number.
2. Designing of Flex and roll up Banners.
3. Designing the Id cards of Participants, Speakers, Session chair, Guest of Honor, organizer, moderator, Volunteer etc.
4. Designing the Mementos and Certificates.
5. Preparation of the Conference scientific agenda, Conference Script (Flow), Evaluation sheet and attendance sheet.

Printing Includes of the following.

1. Printing of the Conference proceeding book.
2. Printing of the Conference Flex and Banners.
3. Printing of the Agenda, Id Cards, Mementos and Certificates.
4. Printing of the Conference Bag or Folder.

Conference Kit Consist of

1. Conference Bag.
2. Proceeding book.
3. lanyard and Id cards.
4. Note pad and pen.

Suggested Scopus Journal by IFERP for ICTEMR Conference Publication.

Journal Name	ISBN Number
Multidisciplinary Reviews	2595-3982
Health, Science and Technology	2796-9711
New York Economic Review	1090-5693
Journal for ReAttach Therapy and Developmental Diversities	2589-7799
International Journal of Intelligent Systems and Applications in Engineering (IJISAE)	2147-6799
Journal Name: E3S Web of Conferences	2267-1242



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Confirmed Keynote Speakers List

1. Prof.Dr.Dinn Wahyudin

Professor
Faculty of Education
School of Postgraduate Studies
Universitas Pendidikan Indonesia
Indonesia

2. Prof. Dr. Uman Suherman AS., M.Pd.

Professor
Department of Educational Psychology
Universitas Pendidikan Indonesia
Indonesia

Invited Speakers details are as follows.

3. Dr.s H. Rudi Gunawan, S.H.,M.H

Head of Garut District Governance
Indonesia

4. Prof Dr Amran Rasli

Faculty of Business and Communication
INTI International University
Nilai, Malaysia

IFERP Team Who will be there in the Jakarta for the Conference.

1. Mrs Lea – In charge of technical assistance
2. Ms. Sriyatun – In charge for Conference and will be supporting for the smooth run of the conference.



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